



CAPABILITY STATEMENT

VICTEC Skills Centre

The **VICTEC Skills Centre**, Carlton North, Victoria has been recognised by the Institute for Trade Skills Excellence as one of Australia's premier providers and awarded two gold stars under the Institute's **Star Rating Scheme**. The VICTEC Skills Centre delivers apprenticeships and traineeships in the electro-technology occupations based on the nationally endorsed standards of the Electro-Technology Training Package and a broad range of industry-specific programs for the electro-technology industry.

A summary of the VICTEC's strengths against the evaluation criteria are:

Training and assessment which focuses on enterprise and learner needs

The VICTEC Skills Centre maintains strong relationships with its industry clients. Delivery options for commercial and customised programs have been established that satisfy the requirements of the electrical contracting industry. VICTEC recognises also that individual apprentices and enterprises may have a need for varied delivery patterns, and it tries to accommodate any requests for adjustments in this area. Feedback to students and employers is regular and standard processes apply to ensure that feedback mechanisms are consistently applied.

The VICTEC Skills Centre has established a formal quality management system for both AQTF and ISO requirements and uses this system effectively to manage client interactions.

Excellent trainers and assessors, and contemporary equipment

The VICTEC Skills Centre has been successful in attracting good quality training staff in the face of strong competition from the industrial sector. The Centre has recently increased the number of full-time training staff to service strong demand. There is an appropriate mix of recent industry recruits and more experienced trainers. This blend provides a good balance between educational expertise and recent technical knowledge and industry experience.

The quality of text based learning resources available at VICTEC is appropriate.

Support to enable enterprises and learners get the most out of the apprenticeship/ traineeship

The VICTEC Skills Centre has a good student satisfaction rating and receives strong positive feedback from learners. Apprentice numbers continue to grow each year. Competition for places on the electrical pre-apprenticeship programs offered at the Centre is strong.

Commercial and customised programs provide an area of strong and continued growth. Enterprises support VICTEC in this area with significant repeat business. VICTEC offers free aptitude testing to any enterprise offering an apprenticeship place and this is a positive initiative. Information provided to learners and enterprises is current, accessible and understandable.

For more information about the VICTEC Skills Centre visit the RTO's website at www.victec.com.au

The **Institute for Trade Skills Excellence** is an initiative of Australian industry and Government established to promote the trades and recognise those registered training organisations (RTOs) truly focused on industry's needs and achieving excellent results.

How does it work? ... Under the **Star Rating Scheme**, individual faculties or schools within RTOs are evaluated by the Institute using industry experts and industry designed criteria. Those considered excellent are awarded one gold star, two gold stars or three gold stars by the Institute. The Institute issues a **Capability Statement** for each RTO which it publishes to explain the school or faculty's strengths and the level of service an employer can expect to receive.

Quite simply, where RTOs are doing great things, the Institute wants to ensure industry knows about it, and so an employer looking to select an RTO for their apprentice or trainee, can make an informed choice.