

CAPABILITY STATEMENT



**General Construction
Certificate 3 Carpentry Qualifications
at
TAFE NSW North Coast Institute**

TAFE NSW North Coast Institute delivers apprenticeships in the General Construction Certificate 3 Carpentry stream based on the nationally endorsed standards of the BCG03 Training Package.

It has been recognised by the Institute for Trade Skills Excellence as one of Australia's premier providers and awarded **Three Gold Stars** under the Institute's Star Rating Scheme. Its strengths under the Scheme's three criteria are summarised below.

1. Training and assessment which focuses on enterprise and learner needs

- *North Coast Institute has a very large catchment area that stretches for a major part of the NSW coast and hinterland that requires a dedicated team of autonomous teachers to deliver a diverse range of programs covering a variety of individual needs.*
- *The learning experience commences with the expert teaching staff meeting with an employer and their apprentice to map out a training plan that not only suits the parties but can be supported by the employer often in remote locations. Full recognition of existing skills is given and a flexible mix of on-site and on campus delivery is offered.*
- *Employers are able to monitor the performance of their apprentices through an Employer e-Services website which ensures that the Institute can readily respond to any requirements of the employer and their apprentice.*
- *The Institute provides multiple entry points into programs to meet the skills demands of each person where learners are able to participate in various Stages of a program through flexible timetabling options to meet the seasonal operational conditions of employers.*
- *Specialist short training programs to meet legislative or industry demand are developed and delivered for individual enterprises, often at short notice, to ensure the Institute's customer first focus is honoured.*

2. Excellent trainers and assessors, and contemporary equipment

- *North Coast has a team of dedicated fulltime trade teachers and supporting part-time or casual teachers, many company owners, that deliver programs on campus and within*

enterprises. Specialist support staff, eg literacy experts, are on call to assist to integrate such additional learning within the framework of the trade class.

- The Institute is very well equipped and commands a very close working relationship between suppliers and their local campus. Annual structured minor and major works programs along with plant and equipment purchases are carefully set to maintain the high quality of service delivery.
- Due to the large geographic coverage of the Institute's clients assessment occurs through a mix of on campus assessment and co-assessment with the employer in the workplace. The method of assessment ultimately depends on the preference of the employer which is balanced through discussion with Institute staff who share a very close working relationship with each enterprise.
- The Institute is well represented in Worldskills competitions and local community endeavours and is well backed by the local business community, local government and the broad community in meeting the challenges of delivering a skill labour force for the building industry.

3. Support to enable enterprises and learners get the most out of the apprenticeship/ traineeship

- All competencies and program participation details are electronically recorded and are accessible to employer and trainee alike so that progress throughout the program can be externally monitored and any necessary changes to the training program be implemented.
- Pre-employment and summer school programs provide potential apprentices and industry employers with the opportunity to mix and determine whether there is a right fit between a young person's aspirations and the demands of the industry.
- The Institute has a series of feedback mechanisms which allows it to track and respond to matters raised by employers and students and in turn provides valuable supporting evidence to make successful changes to the implementation of their programs and services.
- The Institute has a very close relationship with local employers, councils, parents and broader community groups who are readily available to assist in program delivery and support. Its teachers are well recognised by their peers in assisting in the implementation and assessment national curriculum standards and new modes of delivery which are highly appreciated and recognised by industry.

For more information about TAFE NSW North Coast Institute visit the Institute's website at

<http://www.nci.tafensw.edu.au/>

This evaluation was carried out under the management of the Institute's **Building and Construction Industry Reference Group**, by an evaluation team comprised of accredited evaluators and industry experts.

The **Institute for Trade Skills Excellence** is an initiative of Australian industry and Government established to promote the trades and recognise those registered training organisations (RTOs) truly focused on industry's needs and achieving excellent results.

How does it work? ... Under the **Star Rating Scheme**, individual faculties or schools within RTOs are evaluated by the Institute using industry experts and industry designed criteria. Those considered excellent are awarded one gold star, two gold stars or three gold stars by the Institute. The Institute issues a **Capability Statement** for each RTO which it publishes to explain the school or faculty's strengths and the level of service an employer can expect to receive.

Quite simply, where RTOs are doing great things, the Institute wants to ensure industry knows about it, and so an employer looking to select an RTO for their apprentice or trainee, can make an informed choice.