



CAPABILITY STATEMENT

AUTOMOTIVE TRADE AREA AT THE YALLOURN CAMPUS OF THE CENTRAL GIPPSLAND INSTITUTE OF TAFE

The Automotive faculty at the Yallourn Campus of the Central Gippsland Institute of TAFE has been recognised by the Institute for Trade Skills Excellence as one of Australia's premier providers and has been awarded two gold stars under the Institute's Star Rating Scheme.

The Yallourn Campus delivers apprenticeships and traineeships in the Automotive Light Vehicle, Automotive (Technology Studies), Automotive (Mechanical Air Conditioning), Automotive (Vehicle Body – Panel Beating), Automotive (Mechanical Technology), Automotive Technology (LPG Installation and Maintenance) based on the nationally endorsed standards of the AUR05 Automotive Industry Retail, Service and Repair Training Package.

A summary of the Institute's strengths against the evaluation criteria are:

Training and assessment which focuses on enterprise and learner needs

The Institute develops training plans for each apprentice in consultation with the employer. Employers can opt for training to be delivered in the workplace at a time, place and pace that best suits the needs of the learner and the enterprise. For employers who prefer their apprentices to attend the Institute there is the choice of either day or block release or a combination of both.

Training Record Books provided to apprentices clearly set out learning outcomes and workplace standards that must be achieved. Teaching staff are aware of the need to match the teaching program with tasks being undertaken in the work place, and actively seek this information from employers through regular informal and formal contact. Employers are immediately notified if a learner is identified as having learning issues that may affect his/her completion of the training program. A formal process is in place for the recognition of the learners' existing skills.

Excellent trainers and assessors, and contemporary equipment

All teaching staff have a strong industry background, and maintain an active engagement in state wide Automotive networks, which allows them to keep abreast of current industry issues and to implement innovative teaching programs. Equipment and resources are kept current through donation programs sponsored by Automotive Training Australia, as well as manufacturers such as Honda, Mitsubishi, Toyota, Hyundai, Ford, Nissan, Daihatsu, RACV, Repco, Bosch and AutoTech.

Support to enable enterprises and learners get the most out of the apprenticeship/ traineeship

GippsTAFE's comprehensive website includes information relating to applying for a course, nationally endorsed qualifications, fees and charges, student support services and facilities. Two full time apprenticeship field officers work closely with staff and students from regional secondary colleges to support the VET in Schools program. An annual graduation ceremony is held every year to present awards to high achieving students.

The **Institute for Trade Skills Excellence** is an initiative of Australian industry and Government established to promote the trades and recognise those registered training organisations (RTOs) truly focused on industry's needs and achieving excellent results.

How does it work? ... Under the **Star Rating Scheme**, individual faculties or schools within RTOs are evaluated by the Institute using industry experts and industry designed criteria. Those considered excellent are awarded one gold star, two gold stars or three gold stars by the Institute. The Institute issues a **Capability Statement** for each RTO which it publishes to explain the school or faculty's strengths and the level of service an employer can expect to receive.

Quite simply, where RTOs are doing great things, the Institute wants to ensure industry knows about it, and so an employer looking to select an RTO for their apprentice or trainee, can make an informed choice.