

## CAPABILITY STATEMENT



**School of Extractive Industries (Quarrying)  
at  
Box Hill Institute of TAFE**

The Quarrying School delivers traineeships in the extractives industry occupations based on the nationally endorsed standards of the Extractive Industries MNQ03 Training Package.

It has been recognised by the Institute for Trade Skills Excellence as one of Australia's premier providers and awarded Two Gold Stars under the Institute's Star Rating Scheme. Its strengths under the Scheme's three criteria are summarised below.

**1. Training and assessment which focuses on enterprise and learner needs**

- *Each student is assessed prior to enrolment to identify the skills they already have and confirm the skills needed to complete the course*
- *The faculty provides support to help employers put in place the apprentice/ trainee's on-the-job training arrangements they do this by liaising closely with the employer and undertaking a review of the learners needs. This is generally done on site.*
- *Utilisation of current training packages with innovative the application tailored to meet the client and student needs*
- *Developing relationships with industry via the industry trained assessors and in house team*
- *Strong assessment tools that have been crafted over the past two years to compliment the extractive industries needs*
- *Very good additional support service in literacy and numeracy offered*

**2. Excellent trainers and assessors, and contemporary equipment**

- *Trainers and assessors have a strong industry background and continue to maintain currency through release to industry programs and working with clients*
- *Trainers and assessors maintain strong relationships with relevant industry groups due to their experience in the industry*
- *Box Hill Institute has a strong team culture*
- *Significant additional supports are available for Box Hill staff which can be highlighted via the literacy, numeracy and computer courses available.*

**3. Support to enable enterprises and learners get the most out of the apprenticeship/ traineeship**

- *Additional programs in literacy and numeracy are offered to all students*
- *Well documented and evidenced student support services such as the literacy and numeracy support, student counselling etc*

*Significant additional opportunities exist for the Quarrying school as it implements its strategic plan.*

For more information about Box Hill Institute of TAFE visit the RTO's website at <http://www.bhtafe.edu.au/>

*This evaluation was carried out under the management of the Institute's **Metals and Engineering Industry Reference Group**, by an evaluation team comprised of accredited evaluators and industry experts.*

The **Institute for Trade Skills Excellence** is an initiative of Australian industry and Government established to promote the trades and recognise those registered training organisations (RTOs) truly focused on industry's needs and achieving excellent results.

How does it work? ... Under the **Star Rating Scheme**, individual faculties or schools within RTOs are evaluated by the Institute using industry experts and industry designed criteria. Those considered excellent are awarded one gold star, two gold stars or three gold stars by the Institute. The Institute issues a **Capability Statement** for each RTO which it publishes to explain the school or faculty's strengths and the level of service an employer can expect to receive.

Quite simply, where RTOs are doing great things, the Institute wants to ensure industry knows about it, and so an employer looking to select an RTO for their apprentice or trainee, can make an informed choice.